



AMBRIT ROME INTERNATIONAL SCHOOL INTERNET AND NETWORK ACCEPTABLE USE POLICY.

AMBRIT'S SCHOOL-WIDE NETWORK PROVIDES A HIGH-SPEED CONNECTION TO BOTH THE **AMBRIT ROME INTERNATIONAL SCHOOL** INTRANET, AS WELL AS TO THE INTERNET.

THESE SERVICES ARE OFFERED FOR **EDUCATIONAL PURPOSES ONLY**, AND THEREFORE THE SCHOOL WOULD LIKE TO TAKE THIS OPPORTUNITY TO OUTLINE ITS **INTERNET ACCEPTABLE USE POLICY**.

POLICY

THE SCHOOL PROVIDES INTERNET SERVICES, SOFTWARE AND HARDWARE SOLELY FOR EDUCATIONAL USE.

AT **AMBRIT ROME INTERNATIONAL SCHOOL**, THE TECHNOLOGY DEPARTMENT HAS PUT IN PLACE A HIGHLY EFFICIENT FILTERING SYSTEM, WHICH CONTROLS ACCESS TO INAPPROPRIATE MATERIAL ON THE WORLD-WIDE-WEB. IN ADDITION, THE ADMINISTRATION WOULD LIKE TO REASSURE PARENTS THAT THERE IS **NO UNSUPERVISED INTERNET ACCESS FOR STUDENTS AT THE SCHOOL**.

NETWORK AND INTERNET RULES.

ACCESS TO THE INTERNET AND THE **AMBRIT ROME INTERNATIONAL SCHOOL** NETWORK IS A PRIVILEGE, NOT A RIGHT. THE FOLLOWING RULES AND SANCTIONS APPLY TO ALL USERS OF THE **AMBRIT ROME INTERNATIONAL SCHOOL** NETWORK.

NETWORK ETIQUETTE:

- **BE POLITE AND USE APPROPRIATE LANGUAGE IN ALL COMMUNICATIONS.**
- **REMEMBER TO LOG OUT OF YOUR PERSONAL ACCOUNTS BEFORE LEAVING A COMPUTER.**
- **IF YOU HAVE CONNECTED TO ANOTHER COMPUTER, REMEMBER TO DISCONNECT BEFORE LEAVING YOUR COMPUTER.**
- **DO NOT CHANGE NAMES/LOCATIONS OF DOCUMENTS INTENDED FOR GENERAL ACCESS.**
- **SAVE YOUR DOCUMENTS IN A PERSONAL FOLDER. DO NOT SAVE TO THE DESKTOP.**

IN PROVIDING INTERNET ACCESS FOR STUDENTS THE SCHOOL ALSO AFFIRMS THAT IT WILL NOT PERMIT THE CREATING, DISTRIBUTING, OR ACCESSING OF ANY MATERIAL WHICH IS NOT SUITABLE FOR CLASSROOM LEARNING.

THE FOLLOWING ARE GUIDELINES FOR THE EFFECTIVE AND RESPONSIBLE USE OF TECHNOLOGY AT AMBRIT:

MUSIC FILES ON SCHOOL COMPUTERS;

- **THE DOWNLOADING/IMPORTING OF MUSIC FILES IS NOT PERMITTED ON THE AMBRIT SCHOOL NETWORK. THE SAME APPLIES FOR PROGRAMS/GAME PATCHES/VIDEO ETC.**

INSTALLATION OF APPLICATIONS ON SCHOOL COMPUTERS

- **PLEASE DO NOT ATTEMPT TO DOWNLOAD OR INSTALL APPLICATIONS ON SCHOOL COMPUTERS. REQUESTS FOR PROGRAMS/APPLICATIONS SHOULD BE MADE DIRECTLY TO THE TECHNOLOGY DEPARTMENT.**

INTERNET CONTENT FILTERING;

- **THE INTERNET CONTENT FILTERING SYSTEM IS IN OPERATION. ALL OF AMBRIT'S INTERNET TRAFFIC IS FILTERED FOR APPROPRIATE CONTENT.**
- **ANY ATTEMPT TO VIEW INAPPROPRIATE MATERIAL WILL RESULT IN LOSS OF NETWORK PRIVILEGES. INAPPROPRIATE MATERIAL INCLUDES, BUT IS NOT LIMITED TO, PORNOGRAPHY.**
- **ALL USERS ARE ADVISED THAT COMPUTER SYSTEMS ARE SCHOOL PROPERTY AND MAY BE INSPECTED OR MONITORED AT ANY TIME IF MISUSE IS SUSPECTED.**

ONLINE AUCTIONS/PURCHASING OVER INTERNET:

- **PARTICIPATION IN ONLINE AUCTIONS IS NOT PERMITTED ON THE AMBRIT NETWORK. ACCESS TO ONLINE AUCTION SITES SUCH AS EBAY.COM IS THEREFORE BLOCKED.**
- **STAFF MEMBERS WHO PURCHASE GOODS/SERVICES OVER THE INTERNET DO SO AT THEIR OWN RISK. THE SCHOOL WILL NOT ACCEPT RESPONSIBILITY FOR LOSS, FINANCIAL OR OTHERWISE, AND/OR DAMAGES RESULTING FROM ONLINE TRANSACTIONS.**

PLEASE REMEMBER, THE SCHOOL PROVIDES COMPUTERS AND INTERNET ACCESS AS TOOLS TO ENHANCE LEARNING, AND MAKE PREPARATION EASIER FOR TEACHERS. THE NETWORK IS HERE FOR ALL MEMBERS OF THE SCHOOL – PLEASE DON'T ABUSE THIS PRIVILEGE